VICTORIA SOIL AND WATER CONSERVATION DISTRICT #346

307 Glascow Street, Suite A
Victoria, Texas 77904
(361) 576-1129 ext. 3

MINUTES OF BOARD MEETING
August 17th, 2026

The Victoria Soil and Water Conservation District #346 met at the Conference Room of the USDA Service Center located at 307 Glascow Street, Victoria, Texas. The directors that attended the meeting were Brett Huegele; Chairman, Charlie White; member, and Sherilyn Arnecke; member. Others that attended the meeting were Kelly Sullins, District Clerk; Shannon Barron, TPWD Biologist. Dillan Drabek, NRCS District Representative, Kevin Isom, NRCS RTL and Tony Franklin, TSSWCB Area 3 Representative.

1. Call Meeting to Order and Establish a Quorum, Brett Huegele called the meeting to order at 1:45 PM after establishing there was a Quorum of board members present.

2. Roll Call for SWCD Employees and Public Participants: Roll Call was done and established there were no public participants

3. Public Comment – Limited to three minutes per participant.

4. Review and Approve the Minutes of the Previous Meeting: July 20, 2026. The minutes were reviewed, the motion to accept the meeting minutes of the July meeting was made by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.

5. Discuss and/or take action on the Financial Report for July. The July financial report was reviewed, motion to file the Financial Report for future audit as amended was made by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.

6. Business:
    a. Discuss and/or take action on the employee time sheets and TA/TSP/CAP reimbursement request for July's payroll. The July time sheet and TA/TSP reimbursement request was reviewed and motion to accept was made by Brett Huegele and was seconded by Charlie White, the motion carried.
    b. Discuss and/or take action on the IRS 941 monthly payment for July's payroll. The monthly 941 payment for July the motion to accept was made by Sherilyn Arnecke and seconded by Charlie White, the motion carried.
    c. Discuss and/or take action on the 2nd Quarter Texas Workforce Unemployment tax report and payment for 2026. There was no Workforce Unemployment tax report, no action taken.
    d. Discuss and/or take action any Matching Request Forms for FY26. There were no Matching request forms for August, no action taken.

e. Discuss and/or take action on any CAP Request Items for FY26. There was one CAP request for August FY26, the CAP request was reviewed, the motion to accept was made by Sherilyn Arnecke and was seconded by Charlie White, motion carried.

f. Discuss and/or take action on the FY27 Average Cost List for WQMP Programs. The FY27 Average Cost List was reviewed; the motion was made to accept the amended FY27 Cost List by Charlie White and seconded by Sherilyn Arnecke.

g. Discuss and/or take action on any dues, sponsorships, memberships or memorials. There were no dues, sponsorships or memorials, no action taken.

h. Discuss and/or take action on the District Conservation Awards Luncheon for FY26. The luncheon was discussed, no action taken at this time.

i. Discuss and/or take action on the District Director Election for Zone 1 & 2. The Elections for Zone 1 & 2 was discussed and no action was taken at this time.

7. Review and Approve Disbursements and Monthly Bills. The Monthly disbursements and bills were reviewed for August. The Motion to accept and ratify the Monthly Bills for August, as amended, was made by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.

8. Events:

a. Discuss and/or take action on the State Board, TSSWCB State meeting at the Kalahari Resort, Sept 28-29 2026. The state board meeting was discussed, no action taken.

b. Discuss and/or take action on the South Texas Farm and Ranch Show booth space. The South Texas Farm and Ranch Show booth was discussed; the motion was made to donate it to Shannon Barron with the TPWD for the 2026 show by Sherilyn Arnecke and was seconded by Charlie White.

9. The Annual Plan of work for the Month of August 2026 was reviewed; no action was taken.

10. Review Correspondence. Reviewed, no action taken.

11. NRCS Report: NRCS gave their report. The NRCS report was given by Dillan Drabeck.

a. Discuss and/or take action on any cooperator agreement sheets, conservation plans or contracts. There were no agreements, plans or contracts at this time, no action was taken.

12. TSSWCB Wharton Regional Office Report: There was no Regional Office report, no action taken.

a. Discuss and/or take action on any Water Quality Management Plan (WQMP) items. There were no WQMP items at this time, no action was taken.

13. TSSWCB Field Representative Report: the TSSWCB field representative report was reviewed, no action taken.

14. Set Next Meeting Date: Next meeting date is September 21st at 1:30 PM,

15. Adjourn: The Chairman Adjourned the meeting.

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Chairman Secretary

Approved on _____