

VICTORIA SOIL AND WATER CONSERVATION DISTRICT #346
307 Glasgow Street, Suite A
Victoria, Texas 77904
(361) 576-1129 ext. 3

MINUTES OF BOARD MEETING
April 20th, 2026

The Victoria Soil and Water Conservation District #346 met at the Conference Room of the USDA Service Center located at 307 Glasgow Street, Victoria, Texas. The directors that attended the meeting were Brett Huegele; Chairman, Stephen Diebel; Vice-Chairman, Rob Angerstein; Treasure, Charlie White; member, and Sherilyn Arnecke; member. Others that attended the meeting were Kelly Sullins, District Clerk; and Tony Franklin, TSSWCB Area 3 Representative and Dillan Drabek, NRCS District Representative, Kevin Isom, NRCS RTL.

1. Call Meeting to Order and Establish a Quorum, Brett Huegele called the meeting to order at 1:40 PM after establishing there was a Quorum of board members present.
2. Roll Call for SWCD Employees and Public Participants: Roll Call was done and established there were no public participants
3. Public Comment – Limited to three minutes per participant.
4. Review and Approve the Minutes of the Previous Meeting: March 23, 2026. The minutes were reviewed, the motion to accept the meeting minutes of the March meeting was made by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.
5. Discuss and/or take action on the Financial Report for March. The March financial report was reviewed, motion to file the Financial Report for future audit as amended was made by Brett Huegele and seconded by Sherilyn Arnecke, the motion carried.
 - a. The motion was made to renew the expiring CD on a new three-year term by Stephen Diebel and was seconded by Rob Angerstein, the motion carried.
6. Business:
 - a. Discuss and/or take action on the employee time sheets and TA/TSP/CAP reimbursement request for March's payroll. The March time sheet and TA/TSP reimbursement request was reviewed and motion to accept was made by Stephen Diebel and was seconded by Sherilyn Arnecke, the motion carried.
 - b. Discuss and/or take action on the IRS 941 monthly payment for March's payroll and the 1st quarter 941 report. The monthly 941 payment for March and the 1st quarter report was reviewed and the motion to accept was made by Charlie White and seconded by Sherilyn Arnecke, the motion carried.

- c. Discuss and/or take action on the Workforce unemployment tax report and payment for the 1st quarter FY26. The Workforce unemployment tax report and payment was reviewed and the motion was made to accept by Sherilyn Arnecke and was seconded by Stephen Diebel, the motion carried.
 - d. Discuss and/or take action any Matching Request Forms for FY26. The matching funds request form for FY26 was reviewed, the motion was made to accept by Stephen Diebel and was seconded by Sherilyn Arnecke, the motion carried.
 - e. Discuss and/or take action on any CAP Request Items for FY26. There was one CAP request item for April to be reviewed, the motion was made to accept by Sherilyn Arnecke and seconded by Charlie White, the motion carried.
 - f. Discuss and/or take action on the TSSWCB 2028-2029 Biennium budget request. The TSSWC 28-29 Biennium budget request survey was discussed and reviewed, the motion was made to accept by Sherilyn Arnecke and was seconded by Rob Angerstein, the motion carried.
 - g. Discuss and/or take action on any dues, sponsorships, memberships or memorials. There were two sponsorships reviewed, De-go-la RC&D dues and the TSSWCB State meeting coffee bar, the motion was made to accept by Charlie White and seconded by Brett Huegele, the motion carried.
 - h. Discuss and/or take action on the District Conservation Awards for FY25. The Award receivers and location of the awards was discussed, the tentative date of July 29th was noted, no action taken.
 - i. Discuss and/or take action on the FY2026 Scholarship applications. The 2026 Scholarship applications were reviewed. The motion was made to accept (5) applicants at a \$500 scholarship for the Fall 2026 school year by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.
 - j. Discuss and/or take action on the District Election Rules for FY26. The TSSWCB recommended District Election Rules for FY26 was reviewed, the motion was made to accept by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.
 - k. Discuss and/or take action on the ATSWCD Local Workgroup Grant Program for FY26. The application for Reimbursement from the ATSWCD for the local Workgroup Grant was reviewed and the motion was made to accept by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.
7. Review and Approve Disbursements and Monthly Bills. The Monthly disbursements and bills were reviewed for April. The Motion to accept and ratify the Monthly Bills for April, as amended, was made by Stephen Diebel and was seconded by Charlie White, the motion carried.
8. Events:

- a. Discuss and/or take action on the Soil Stewardship Week of April 27th – May 4, 2026. Soil Stewardship was discussed and planned to meet with the county Commissioners on April 27th at the Victoria County Courthouse. No action taken.
- b. Discuss and/or take action on the Area 3 Conservation Awards Banquet on May 6, 2025. The Area 3 Conservation awards banquet was discussed; no action was taken.
9. The Annual Plan of work for the Month of April 2026 was reviewed; no action was taken.
10. Review Correspondence. Reviewed, no action taken.
11. NRCS Report: NRCS gave their report.
 - a. Discuss and/or take action on any cooperator agreement sheets, conservation plans, or contracts. There were (2) Conservation Plans needing review. The motion was made to accept the (2) Conservation Plans that were reviewed by Brett Huegele, and was seconded by Sherilyn Arnecke, the motion carried.
12. TSSWCB Wharton Regional Office Report:
 - a. Discuss and/or take action on any Water Quality Management Plan (WQMP) items.
13. TSSWCB Field Representative Report: the TSSWCB field representative report was reviewed, no action taken.
14. Set Next Meeting Date: Next meeting date is May 18th at 1:30 PM,
15. Adjourn: The Chairman Adjourned the meeting.

Chairman

Secretary

Approved on _____