

VICTORIA SOIL AND WATER CONSERVATION DISTRICT #346
307 Glasgow Street, Suite A
Victoria, Texas 77904
(361) 576-1129 ext. 3

MINUTES OF BOARD MEETING
July 20^h, 2026

The Victoria Soil and Water Conservation District #346 met at the Conference Room of the USDA Service Center located at 307 Glasgow Street, Victoria, Texas. The directors that attended the meeting were Brett Huegele; Chairman, Charlie White; member, and Sherilyn Arnecke; member. Others that attended the meeting were Kelly Sullins, District Clerk; Shannon Barron, TPWD Biologist. Dillan Drabek, NRCS District Representative, Kevin Isom, NRCS RTL and Tony Franklin, TSSWCB Area 3 Representative.

1. Call Meeting to Order and Establish a Quorum, Brett Huegele called the meeting to order at 1:39 PM after establishing there was a Quorum of board members present.
2. Roll Call for SWCD Employees and Public Participants: Roll Call was done and established there were no public participants
3. Public Comment – Limited to three minutes per participant.
4. Review and Approve the Minutes of the Previous Meeting: June 29, 2026. The minutes were reviewed, the motion to accept the meeting minutes of the June meeting was made by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.
5. Discuss and/or take action on the Financial Report for June. The June financial report was reviewed, motion to file the Financial Report for future audit as amended was made by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.
6. Business:
 - a. Discuss and/or take action on the employee time sheets and TA/TSP/CAP reimbursement request for June's payroll. The June time sheet and TA/TSP reimbursement request was reviewed and motion to accept was made by Brett Huegele and was seconded by Sherilyn Arnecke, the motion carried.
 - b. Discuss and/or take action on the IRS 941 monthly payment for June's payroll and the 2nd Quarter 941 report. The monthly 941 payment for June and the 2nd quarter 941 report was reviewed and the motion to accept was made by Charlie White and seconded by Sherilyn Arnecke, the motion carried.
 - c. Discuss and/or take action on the 2nd Quarter Texas Workforce Unemployment tax report and payment for 2026. The 2nd Quarter Unemployment tax report and payment was reviewed, the motion was made to accept by Sherilyn Arnecke and was seconded by Brett Huegele, the motion carried.

- d. Discuss and/or take action any Matching Request Forms for FY26. There were no Matching request forms for July, no action taken.
 - e. Discuss and/or take action on any CAP Request Items for FY26. There was no CAP request, no action was taken.
 - f. Discuss and/or take action on the TSSWCB Financial Statement/Review/Audit Notification Form for the year end Financial Statement Report for FY2026. The TSSWCB Financial Statement Notification Form was reviewed, the motion was made to accept filing the Financial statement Notification Form to be filed as having the Financial Statement reviewed by a CPA by Charlie White and the was seconded by Sherilyn Arnecke, the motion carried.
 - g. Discuss and/or take action on any dues, sponsorships, memberships or memorials. There were two dues' requests to discuss. The motion was made to accept the dues request for the NACD annual sponsorship for FY27 of \$250, by Brett Huegle and was seconded by Charlie White, the motion carried. The motion was made to accept the dues request for the TSSRM annual state meeting of \$250 by Brett Huegele, and was seconded by Charlie White, the motion carried.
 - h. Discuss and/or take action on the District Conservation Awards Luncheon for FY26. The luncheon was discussed, no action taken at this time.
7. Review and Approve Disbursements and Monthly Bills. The Monthly disbursements and bills were reviewed for July. The Motion to accept and ratify the Monthly Bills for July, as amended, was made by Brett Huegele and was seconded by Sherilyn Arnecke, the motion carried.
8. Events:
- a. Discuss and/or take action on the State Board, TSSWCB State meeting at the Kalahari Resort, Sept 28-29 2026. The state board meeting was discussed, no action taken.
 - b. The Next South Central Texas Association meeting and tour will be hosted by the Washington SWCD and held at the Washington on the Brazos State Historical Site on August 20. 2026. The South-Central Meeting was discussed; no action was taken.
9. The Annual Plan of work for the Month of July 2026 was reviewed; no action was taken.
10. Review Correspondence. Reviewed, no action taken.
11. NRCS Report: NRCS gave their report. The NRCS report was given by Dillan Drabeck.

- a. Discuss and/or take action on any cooperator agreement sheets, conservation plans or contracts.

There were no agreements, plans or contracts at this time, no action was taken.

12. TSSWCB Wharton Regional Office Report: There was no Regional Office report, no action taken.

- a. Discuss and/or take action on any Water Quality Management Plan (WQMP) items.

13. TSSWCB Field Representative Report: the TSSWCB field representative report was reviewed, no action taken.

14. Set Next Meeting Date: Next meeting date is August 17th at 1:30 PM,

15. Adjourn: The Chairman Adjourned the meeting.

Chairman

Secretary

Approved on _____