

VICTORIA SOIL AND WATER CONSERVATION DISTRICT #346
307 Glasgow Street, Suite A
Victoria, Texas 77904
(361) 576-1129 ext. 3

MINUTES OF BOARD MEETING
May 18th, 2026

The Victoria Soil and Water Conservation District #346 met at the Conference Room of the USDA Service Center located at 307 Glasgow Street, Victoria, Texas. The directors that attended the meeting were Brett Huegele; Chairman, Rob Angerstein; Treasure, Charlie White; member, and Sherilyn Arnecke; member. Others that attended the meeting were Kelly Sullins, District Clerk; and Tony Franklin, TSSWCB Area 3 Representative and Dillan Drabek, NRCS District Representative, Kevin Isom, NRCS RTL.

1. Call Meeting to Order and Establish a Quorum, Brett Huegele called the meeting to order at 1:32 PM after establishing there was a Quorum of board members present.
2. Roll Call for SWCD Employees and Public Participants: Roll Call was done and established there were no public participants
3. Public Comment – Limited to three minutes per participant.
4. Review and Approve the Minutes of the Previous Meeting: April 20, 2026. The minutes were reviewed, the motion to accept the meeting minutes of the March meeting was made by Rob Angerstein and was seconded by Sherilyn Arnecke, the motion carried.
5. Discuss and/or take action on the Financial Report for April. The April financial report was reviewed, motion to file the Financial Report for future audit as amended was made by Sherilyn Arnecke and was seconded by Rob Angerstein, the motion carried.
6. Business:
 - a. Discuss and/or take action on the employee time sheets and TA/TSP/CAP reimbursement request for April's payroll. The April time sheet and TA/TSP reimbursement request was reviewed and motion to accept was made by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.
 - b. Discuss and/or take action on the IRS 941 monthly payment for April's payroll. The monthly 941 payment for April was reviewed and the motion to accept was made by Sherilyn Arnecke and seconded by Rob Angerstein, the motion carried.
 - c. Discuss and/or take action any Matching Request Forms for FY26. The matching funds request form for FY26 was reviewed, the motion was made to accept by Rob Angerstein and was seconded by Sherilyn Arnecke, the motion carried.

- d. Discuss and/or take action on any CAP Request Items for FY26. There was Two CAP request items for May to be reviewed, the motion was made to accept by Charlie White and seconded by Sherilyn Arnecke, the motion carried.
 - e. Discuss and/or take action on any dues, sponsorships, memberships or memorials. Memorials were discussed; no action was taken.
 - f. Discuss and/or take action on the District Conservation Awards for FY25. The Award receivers and location of the awards was discussed, the tentative date of July 29th was noted, no action taken.
 - g. Discuss and/or take action on the ATSWCD Local Workgroup Grant Program for FY26. The Local Workgroup Grant was discussed and tabled till June meeting, no action taken.
 - h. Discuss and/or take action on the Zone 1 and 2 District Director Election for FY2027. The upcoming district elections for the district board members representing Zones 1 & 2 were discussed
 - i. The motion to approve holding the election on October 5th 2027, from 11am to 11:30am at the USDA office, 307 Glasgow Street, Victoria TX Suite A, 77904, was made by Charlie White and was seconded by Sherilyn Arnecke, the motion carried.
 - ii. Director Charlie White moved to approve the Notice to Eligible Voters stating that qualified individuals could file for candidacy during the month of August at the Victoria USDA Office at 307 Glasgow Street, Suite A, Victoria TX between 11am and 11:30am, seconded by Sherilyn Arnecke, and the motion carried.
 - i. Discuss and/or take action on the District Newsletter for FY26. The upcoming newsletter was discussed; no action was taken at this time.
7. Review and Approve Disbursements and Monthly Bills. The Monthly disbursements and bills were reviewed for May. The Motion to accept and ratify the Monthly Bills for May, as amended, was made by Sherilyn Arnecke and was seconded by Charlie White, the motion carried.
8. Events:
- a. Discuss and/or take action on the Area 3 Conservation Awards Banquet on May 6, 2025. The Area 3 Conservation awards banquet was discussed; no action was taken.
9. The Annual Plan of work for the Month of May 2026 was reviewed; no action was taken.
10. Review Correspondence. Reviewed, no action taken.
11. NRCS Report: NRCS gave their report.

12. TSSWCB Wharton Regional Office Report:

- a. Discuss and/or take action on any Water Quality Management Plan (WQMP) items.

13. TSSWCB Field Representative Report: the TSSWCB field representative report was reviewed, no action taken.

14. Set Next Meeting Date: Next meeting date is June 29th at 1:30 PM,

15. Adjourn: The Chairman Adjourned the meeting.

Chairman

Secretary

Approved on _____